

## **REMINDER TO SHAREHOLDERS**

### **Mackay Sugar Limited Annual General Meeting**

### **Thursday 28 July 2022**

Dear Shareholder,

This is a reminder that the Fourteenth Annual General Meeting of Mackay Sugar Limited is to be held on Thursday 28 July 2022, at the Mackay Turf Club Event Centre, 9 Peak Downs Highway, Mackay commencing at 4.00 p.m. You should have previously received a Notice of Meeting and support material.

As the meeting will be run as an 'in person' meeting in Mackay, please arrive at least 30 minutes prior to the start of the meeting so that your attendance can be registered, for quorum and voting purposes, in an orderly and COVID safe manner.

As the latest COVID-19 outbreak continues to spread across QLD, we will be conducting the meeting using the following safety protocols:

- Please do not attend the meeting if you have tested positive to COVID or have cold and flu like symptoms.
- Everyone attending the meeting will be asked to wear a face mask. Please feel free to bring your own mask, or we will have them available at the meeting.
- The seating capacity in the Turf Club will be reduced and we ask that every second seat remains vacant.
- Each of the presenters will be taking a RAT test before the meeting, to ensure they are COVID free.
- Masks may be removed when eating and drinking, but otherwise they should be worn at all other times.
- Please practice social distancing where possible.
- Avoid physical contact e.g. handshakes.
- Continue to practice safe hygiene.

Upon entry to the Turf Club please sign in, if you haven't already submitted a proxy form.

If you are unable to attend the AGM, please complete and return the enclosed proxy form in accordance with the directions in the Notice of Meeting and on the proxy form. This will need to be submitted by 4.00pm on Tuesday 26 July 2022 to be valid.

Kind Regards,



**Peter Gill**  
**Company Secretary and Legal Counsel**

**22 July 2022**